**CSW/PO Notice of Placement Change Impacting School Stability**

Date:

TO:

Court: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attorney for Youth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Education Rights Holder (ERH): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attorney for Parent (if Parent is ERH): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current District AB 490 Liaison: \_ Current School Principal:

Proposed District AB 490 Liaison: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Proposed District SELPA Director (if youth has IEP): \_\_\_\_\_\_\_\_

RE: Name of Youth: Date of Birth:

Dear Mr./Ms. :

A change of home placement has been proposed for the above named youth. This youth currently attends \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ school in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ school district. This change of home placement would change the local school of residence for this youth to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ school in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ school district. The change of home placement is likely to occur on or around \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [date].

Please note that the youth has a right to attend their school of origin, but this may be difficult depending on the distance moved. The new home placement is \_\_\_\_\_ miles from the youth’s current school.

A Child Family Team meeting is being convened to discuss this potential move, including its impact on the youth’s school placement, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [date/time]. We welcome input at this meeting from all who support this youth. However, it is the education rights holder who ultimately decides whether it is in the youth’s best interest to transfer to the new school.

Please note that if the foster youth liaison for the current school, or education rights holder believe that it is in the youth’s best interest to transfer to the new school, they will need to provide a statement to the court explaining that decision.

If the youth’s education rights holder or attorney disagree with the home placement change, they have a right to request a hearing.

Please contact me with any questions or concerns at .

Sincerely,

CSW/PO Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cc: County Counsel